

SECURITY BRIEF

General overview

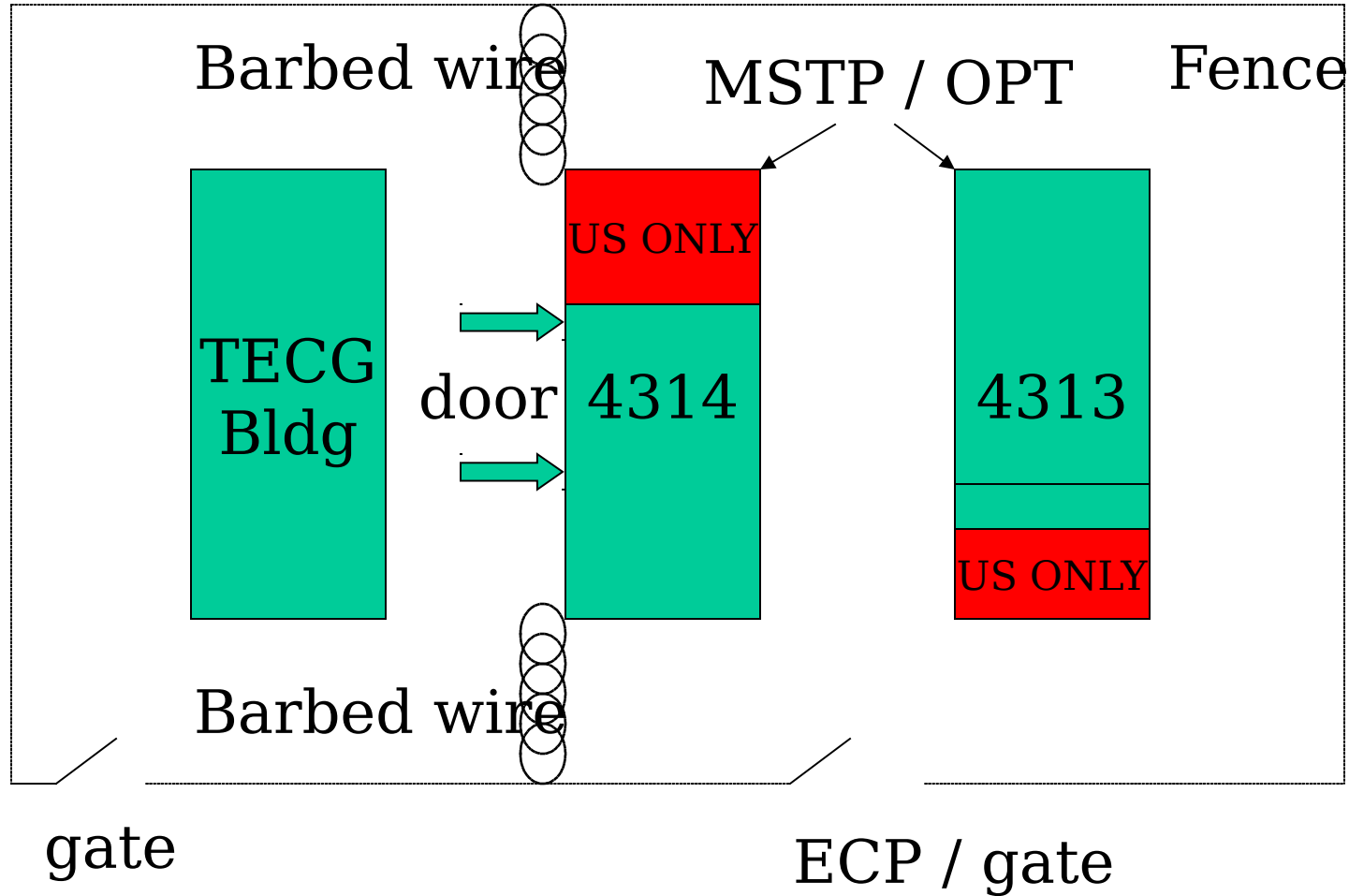
- Overall classification is SECRET US AND ROK ONLY with SECRET US ONLY spaces
- All participants responsible for their classified
- All textual paper products will be destroyed

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Open Storage

- Established to support SIPRNET & RIPRNET ... but limited in scope
- All loose products collected and stowed at night; envelopes
- Contents of burn bags shredded
- Map products remain on walls; shades drawn

TECG Bldg's



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Physical Security

- ECP ... procedures
 - ACCESS
 - Check ACCESS Roster binder
 - Get yellow sticker w/ symbol on ID
 - Display ID w/ sticker every time ... ID holders
 - NO ACCESS IF NOT IN ACCESS BINDER
 - **Exceptions**; JTF, TECG, MSTP, & Intel Bn badges
 - Getting ACCESS; your unit Sec Mngr fax it; 622-7738, III MEF G-2 SSO
 - NO ESCORTING EXCEPT FOR FACILITY / NETWORK PROBLEMS ...
 - No CELL PHONES; log book / pigeon hole
- Keep classified discussions inside the work spaces

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Classified Material Handling

- 2 levels of classified work spaces ... must remain separate
- Working Papers
 - Most common
 - Markings
 - Classification
 - Date

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Classified Material Handling (cont)

- Note taking
 - Spiral note books
- Magnetic media; floppy, CD, memory stick
 - All media will be marked; stickers preferred
 - SECRET
 - SECRET US AND ROK ONLY
 - UNCLASSIFIED

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Destruction of Classified Material

- All textual paper products, regardless of classification, place in burn bag.
- NO CONTROLLED DOCUMENTS ...
CMCC
- No Trash ... use trash can.

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Transportation of Classified Material

- On-island:
 - Courier Card or letter
 - Double wrapped
 - No courier card, III MEF CMCC will transfer
- Off-island:
 - III MEF CMCC will transfer